

A guide for first-year master students.

1st October 2024

#### 1 Foreword

# Hello first-year students!

We warmly welcome you to Saarland University as part of the StudentsEinführungsPhase (StEP), our introductory event for first-year students.

The StEP will take place this year from the 8<sup>th</sup> to the 11<sup>th</sup> of October 2024. You will find all further information (including the location and a preliminary schedule) on the official StEP website:

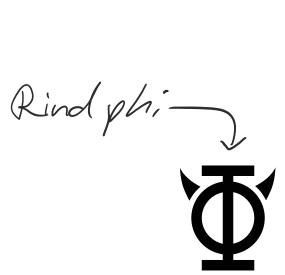
### Ø fsr.saarland/master-step

In addition, on the following pages, we would like to give an overview of the topics that will surely be of interest to you as a first-year student.

We try to cover both the topics that affect the course of study and those that are important for everyday student life.

We wish you a great start to your studies and hope to see you on campus later this semester.

Best regards
Your StEP team
Computer Science Students' Representative Council



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# 2 Students' Representative Council

The Students' Representative Council or *Fachschaftsrat* (that's us!) represents the interests of the student body or *Fachschaft*, i.e. all students of a study programme (that's you!), and is elected annually by you. Our main task, besides representing your interests to other university political bodies, is to have an open ear for your problems and to promote social exchange between students

The student council consists of up to 15 elected members who are enrolled in the different computer science programmes. In addition, it is possible for every student, no matter which degree programme, to become a voluntary member. During the semester, there are weekly meetings in which we discuss current issues. Everyone is welcome to attend these meetings. You can find the next meeting date on our website.

In addition, we also offer several services to make your everyday study life easier: We have our own printer, which can be used by all students of computer science for free. Furthermore, we provide you with thought protocols of exams for your preparation. You can print and bind your final papers at cost price. More information about our current offers can be found on our website.

To make life as a student more fun and to help students get to know their peers, we usually organize many events over the course of a semester. Such events include our breakfasts, game nights, a summer party, a winter party and much more.



#### 2.1 Follow Us!

To keep up to date with our offers and news, you can follow us in various ways. We distribute our information on our website as well as on various social networks.

If you don't like social media, we also offer a classical mailing list. Besides the mailing list "fs-announce" for the latest announcements, there is also a mailing list with job positions for students on and off campus and finally the public discussion list of the student council on which the current minutes are published after the meetings. For some study programmes there are dedicated mailing lists as well.

- cs.fs.uni-saarland.de/
- **☑** fsr.saarland/fs-announce
- www.instagram.com/fs\_info\_uds
- ⋪ t.me/fs\_info\_uds

#### 2.2 Talk to Us!

If you have any problems you are welcome to visit us. You can find us in building E1 3, room 109 (just above the iCoffee). Aside of the contact options on the social media channels you can of course also reach us by mail. The easiest way though is probably via our Discord server.

- fsr.saarland/discord

# 3 SIC – Saarland Informatics Campus

Saarland Informatics Campus (SIC) consists of the informatics-related institutions on the campus of Saarland University. This includes the three departments of the university as well as five research institutes. As a student of computer science, you will spend a lot of time in these departments and institutes. In addition to the lectures and seminars offered, the departments and research areas also offer you student jobs and the opportunities to write theses.

- department of computer science (Informatik)
- department of mathematics
- department of Linguistics and Language Technology (SpraWiTech)
- Max Planck Institute for Computer Science (MPI-INF)
- Max Planck Institute for Software Development (MPI-SWS)
- German Research Centre for Artificial Intelligence (DFKI)
- Cluster Multimodal Computing and Interaction (MMCI)
- Centre for Bioinformatics (ZBI)

In addition, these facilities are also part of the SIC:

- Saarbrücken Graduate School of Computer Science
- Office of Schloss Dagstuhl Leibniz Centre for Informatics GmbH
- Competence Centre Computer Science Saarland
- Coordination Office Gender Equality MINT (GEM)



**⊘** saarland-informatics-campus.de/en/

### 4 International Students' Checklist

If you are an international student, once you have arrived in Saarbrücken you'll have to take care of several tasks. Here's a summary of the most important ones (please carry them out in this order).

### 4.1 Registering at Residents' Registration Office in Saarbrücken

If you will be staying in Germany for more than 90 days, you (and the members of your family) will need to register at the local Residents' Registration Office (*Bürgeramt*) within one week after arrival. If you move to new accommodation within Germany, you must register at your new place of residence. You must also deregister your residence status when you leave Germany.

To register, you will need to present:

- A valid passport or personal ID document (+visa if applicable)
- Written confirmation (Wohnungsgeberbestätigung) from your landlord or their agent that you will be resident at the specified address
- The lease contract (Mietübergangsvereinbarung)

After registering, you will get your residence certificate (*Anmeldebescheinigung*) which you will need to open a bank account. Keep the original document and only give photocopies when needed, you'll be charged for additional official copies of this document.

About six to eight weeks after registering, you will be sent a letter with your tax identification number (TIN). If you have an employment contract with Saarland University or one of the oncampus research institutes, please communicate your TIN to the university's Human Resources department.

See also

Citizen's office

www.saarbruecken.de/rathaus/buergerservice/saarbruecker\_buergeraemter/

### 4.2 Opening a Bank Account

You will need a bank account with a German bank to pay your bills or to be able to rent a room in a student dormitory. We advise opening a "Girokonto", which is equivalent to a British current account or an American checking account. Most banks in Saarbrücken offer various current accounts, though terms and fees can differ. Typically, there are also account options specifically

targeted at students that are usually free of charge – if you are in doubt about which account to choose, ask your bank of choice.

Documents you'll need to open a bank account:

- A valid passport or personal ID document (+visa if applicable)
- A residence certificate (Anmeldebescheinigung) from the Residents' Registration Office (Bürgeramt) in Saarbrücken
- Certificate of enrolment at Saarland University (Immatrikulationsbescheinigung) (In some cases, admission letter may also be sufficient)

#### Important! -

To open a bank account, you will need to make an appointment at the bank which may be around a week after the application. Within this time, you may complete your online enrolment and get your certificate of enrolment.

### 4.3 Getting German Health Insurance

You will need to submit proof that you have adequate health insurance coverage when enrolling at the university.

#### 4.3.1 EU Nationals

If you are a national of an EU member state and are already in possession of a European Health Insurance Card (EHIC), you will not need to take out additional German health insurance. The EHIC applies to medical and health services within the entire EU region. You need to present your EHIC here in Germany to a public health insurance company. After checking your insurance coverage the health insurance company will issue the relevant health insurance certificate to present to the university.

#### 4.3.2 Students from outside the EU

Students from countries outside the EU will need to purchase student health insurance coverage from a health insurance provider in Germany, unless they are from a state which Germany has signed a Social Insurance Treaty with.<sup>1</sup>

There is a range of different health insurance companies that charge almost the same amount of monthly contribution (approximately 150 € p.m.) for students. The services of the health insurers

<sup>&</sup>lt;sup>1</sup>The students from states which Germany has signed a Social Insurance Treaty will need to present related documents to a public health insurance company at the university. In this case, the health insurance company will issue the relevant health insurance certificate to present to the university (i.e. students from Turkey may apply for the AT11 document in Turkey if they meet the requirements)

differ very slightly. Some companies offer the possibility to prepare a document beforehand as a part of their customer service at the campus. They issue a certificate of health insurance by providing a soft copy, so you can upload it in the online enrolment database. This document is provisional and you will fill in the membership request form after arriving here and opening a bank account. For other insurance companies that do not offer the possibility to prepare a document beforehand, you can settle everything upon your arrival. Three providers of statutory health insurance have their offices on the campus.

See also

Information on health insurance:

www.uni-saarland.de/en/global/welcome-center/first-steps/insurance.html

### 4.4 Enrolling with Saarland University

The enrolment has to be submitted by upload (for URL see on enrolment form) to the students' office enclosing the documents and evidence stated below. It is essential that you comply with the enrolment period stated in the admission notification. If the enrolment is not completed within this period the admission expires. Enrolment can only take place if all the necessary documents with the enrolment form (signed printout of the online enrolment form) are uploaded within the stated period.

The following documents have to be scanned and enclosed to the enrolment form:

- A valid passport or personal ID document (+visa if applicable)
- The official admission notification issued by the Saarland University
- Photo (passport size) jpg format with minimum resolution 248 × 330 pixels
- A certified copy of your Bachelor's certificate (English or German version)<sup>2</sup>
- Payment receipt of the winter semester fee<sup>3</sup>

For German student applicants and those with German entrance qualifications: Higher education access qualification; if applicable, endorsement attesting the recognition (for German applicants with higher education access qualifications from other countries or the former GDR) and if applicable certified German translations (not required if the students' office already has an up-to-date version of the application)

For foreign EU and EEA citizens: Higher education access qualification and the official German translation (not necessary for documents in English).

<sup>3</sup>The due amount is made up of the semester contribution (social contribution incl. semester ticket) and the study fees (where applicable). The current semester fee and the bank details for the payment are stated on the related university web pages. The whole sum is to be transferred or paid in cash. Please state under "reference field" (*Verwendungszweck*) either the student's number or B-Identifier (that you got during registration on the SIM page – B followed by 7 digits) your first and last name as well as your date of birth in the reference field. Should you already know your enrolment number please state it to the very left of the first reference line. The enrolment is

<sup>&</sup>lt;sup>2</sup>If the admission has been given by hochschulstart.de or for admission-free degree courses:

• If you had been registered to another university in Germany, a certificate of your removal from the register of students

See also

www.uni-saarland.de/en/study/application/enrolment

**©** Online Enrollment Platform

### 4.5 Getting a Residence Permit

While a visa will allow you to enter Germany and stay for a period of up to 90 days, a temporary residence permit is required if you are planning to stay for longer than three months. If you are not an EU national, you will need to apply to the Foreigners' Registration Office (Ausländerbehörde) for a temporary residence permit. If you have entered Germany from a country, for which no visa was needed, you also have 90 days to request a residence permit.

Ideally, you should arrange an appointment three months before your visa expires. To make an appointment, please refer to the contact details provided. Please note: staff at the Foreigners' Registration Office *only* sees visitors by appointment.

Foreigner's Office Contact Details •

Foreigners' Office Dillinger Str. 67, 66822 Lebach

Tel.: 0681 / 501-00

e-mail: zab@lava.saarland.de

When you are notified about the date and time of your appointment, you will also be given a list of documents that you will need to bring with you. Generally, the required documents are:

- 1 recent passport-size photo (biometric)
- The completed application form (generally provided during the application)
- Proof of finances for one year (blocked account or scholarship as applicable)
- Residence Permit application fee
- Your confirmation of registration at the town hall (Meldebescheinigung)
- Your lease contract
- Your admission certificate (Immatrikulationsbescheinigung)
- Your health insurance certificate (Meldebescheinigung)

only effective when the complete amount of the fees has been paid; the transfer may take a few days due to bank processing time. Please consider the bank transfer charge and do raise the amount consequently.

Important! •

The officers at the Foreigners' Registration Office prefer not having to speak English. It is highly recommended to go to the application with someone who speaks German well.

# 5 Campus

Computer Science is of course only one part of the campus of Saarland University. As a comprehensive university, it offers numerous other facilities of the various other disciplines as well as facilities that are available to all students. Should you ever need to find a specific building, the interactive map of the university will help you. There you can also take a look at the floor plan of the buildings with all its rooms.



### 5.1 Dining Options on Campus

Every student needs to eat at some point. In the computer science building, for example, there is the cozy iCoffee. All other restaurants and snack bars can be found here:



Check the websites before your visit to see if the respective restaurant is open.

PS: By the way, the student council regularly offers a free breakfast for all students during the lecture period.

#### 5.2 Libraries

There is a specialised library for computer science and mathematics. It is located in building E2 3 . In there you'll find spots for working quietly.

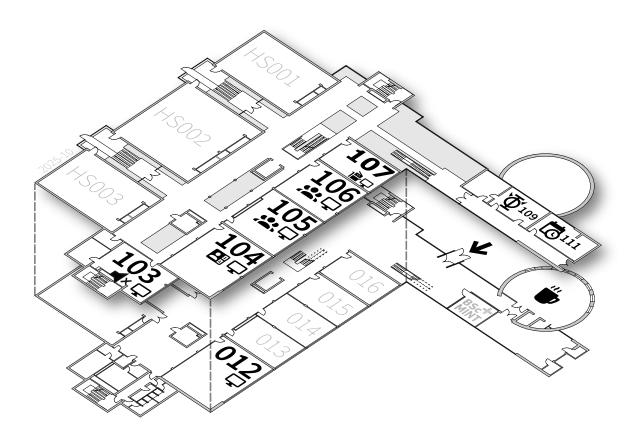
Many books and journals are also available online as e-books through the website. Please note that you will usually need to be on the university network to access them for free.

In addition, each department has its own library. The central *Saarland University and State Library* (SULB) in building B1 1 is also worth mentioning.

- See also
- © Campus Library for Computer Science and Mathematics
- **⊘** Saarland University and State Library (SULB)

### 5.3 Workspaces

Besides the individual workstations, group areas and study rooms in the libraries, there are of course also places to study and work in the immediate vicinity of computer science. In E1 3 there are the individual study rooms 0.12, 1.04, 1.07 and the quiet study room 1.03. For group work, rooms 1.05 and 1.06 are ideal. If the expedition there is not too far, you can also sit in E2 4 in the "math basement" in room 0.07 or 0.08. If you need to work with a computer, you can make use of the "CIP Pool" on the ground-floor of E2 1 .



- See also
- **@** Workrooms

### 6 Student ID, Services and Accounts

When you enroll, you will receive three identifiers that will accompany you throughout your studies. These are on the one hand the matriculation number and the digital student ID. As a student of the Department of Computer Science, you will also have an SIC account.

#### 6.1 Matriculation Number

Your matriculation number uniquely identifies you. It is assigned once and does not change when you change your course of study or re-matriculate. The matriculation number must usually be entered during exams or when registering for courses. It is used to assign credit points to your study progress. Your matriculation number is printed on your student ID card below your name, the number above your photo is your card number.

Since your matriculation number accompanies your entire studies and is needed in many important places, you should not carelessly pass it on to others. Otherwise, there will be more people than just you knowing your grades...

#### 6.2 Student ID & Mailbox

You will receive a digital ID in the form of ffll##### (e.g. mamu00001 for Max Mustermann), which you can use to log in online to various sites (e.g. the course catalog or the libraries) and also to use the wireless internet access on campus.

With the ID you will also receive a personal e-mail address. You should make sure that you have access to this mailbox and that you check incoming email regularly, as important information about your studies and information about most lectures will only be delivered via this mailbox. You can access the mailbox either via the webmail interface or by connecting the mailbox to your email program.

If you have not received the identification letter yet, but you have already been admitted and enrolled, you can download if from the SIM application portal: log in, open your application/enrolment file, click on "Documents" and scroll to the section "My certifications" at end of the page. There you can download a document that contains your credentials.

Please note that you will need to change your password once before you can use your student ID to log in to the various services. This might not be possible until 48 hours after enrolment; if changing the password fails try again the next two days.

Important!

The master password will stay valid (e.g. for resetting your current password), so keep it a secret!

For more information about the student ID, internet access on campus, the mailbox, how to set up forwarding and also the contact addresses of the service desk in case of problems, please visit the pages of the University IT Centre.

See also

**⊘** University IT Centre (HIZ)

**@** Webmail for students

#### 6.3 LSF & SIM

There are two major online systems that you will use during your studies: The LSF (also called HISPOS) and the SIM. In the LSF you will find the "course overview" and "administration of exams".

The course overview contains a list of all courses of a semester. If you click through the structure tree to your study programme, you can see to which categories a course is assigned (e.g. basic lecture, core lecture, seminar, ...) and you will find further information and sometimes links to the lecture websites.

By the way: Times given in the course catalog are usually *cum tempore*, which means that an "academic quarter" is added to the start time and subtracted from the end time; so if it is stated that a course runs from 10 am to 12 am, this actually means 10:15 am to 11:45 am. Courses starting at 8 am are usually indicated as *magno cum tempore*, in which case the course starts at 8:30 am but ends at 10 am. Nevertheless, come to the first lectures without an academic quarter applied so that you are guaranteed a good seat.

In administration of exams, you can register to and deregister from examinations. For each registration and deregistration you will need an iTAN - one-time code generated just for you.

Important: You will initially receive only two iTANs in your student mailbox. You must use both of these iTANs to create a complete new iTAN list in the LSF. It is best to create your complete iTAN list now and keep it safe so that you do not have any problems later when registering for exams.

In the SIM you can retrieve your certificate of enrolment. You will need it very often, e.g. for health insurance or your bank.

To log in to the LSF or SIM, use your student ID 6.2 and the password you have set yourself.

- See also
- **⊘** Course Overview & Exam Registration (LSF/HISPOS)
- **⊘** Certificate of enrolment (SIM)

#### 6.4 UdS Card

All students at Saarland University receive a chip card upon enrollment, which combines several functions.

First of all, it is your *student ID card* and proof of membership of Saarland University. For this you'll have to validate your card every semester at a vending machine on the ground floor of the Mensa building (D4 1) or the Campus Centre (A4 4). When receiving your card, it is already validated for the current semester. Next, among others, it can be used for *payment* in Mensa 9.1 or at one of the copiers distributed on campus. (Though better use the printer operated by the Student Council; scanning is free of charge!) There are also machines on the ground floor of the cafeteria and in the Campus Centre where you can top up the credit on your card with either cash or a debit card. Additionally, the chip in the card can be used for *access* to rooms and buildings as well. It also gives authorized parkers access to the parking garages. More information about the parking situation can be found in the respective section 8.2.

Further information about the UdS Card can be found on the university website. If you have problems with room access in the computer science buildings, please contact Ms. Natalia Weis in the secretary's office of the computer science department. You can find this office in building E1 7, room 1.05.

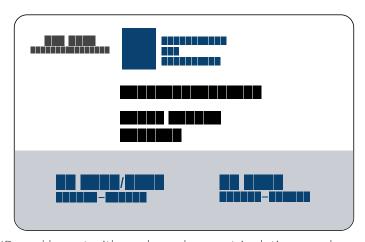


Figure 1: Student ID card layout with card number, matriculation number, and validation area

For issues with your student ID card (cannot top up, it is not readable anymore, you lost your card, etc.), the Card Issuing Office (*Kartenbüro*) is your go-to address.

See also

O UdS card

Card Issuing Office

### 6.5 Internet Access on Campus

You have wireless internet access throughout campus via what is called the eduroam network. You can find out exactly how to connect on the HIZ website. We recommend that you install the appropriate certificate for your operating system so that your password cannot be spied on.

By the way: With eduroam you can get internet access in universities and research institutes worldwide.

Some university services (such as some digital books from the library 5.2) are only available within the university network. However, if you are not on campus you can still access the internal university network via VPN. Again, you can find detailed instructions on the HIZ website.

In the computer science buildings you can also connect to the network via the public ethernet sockets. After plugging in, you will need to connect to the university VPN.



#### 6.6 CMS

CMS is a web application for managing lecture content and course registration that is used by many chairs in computer science. Each CMS has its own accounts and therefore you have to register individually in each CMS. During registration, you will be asked to provide your matriculation number. But you can choose your username freely. The following CMS are the three largest in our department:

- cms.sic.saarland: The central CMS of the SIC. Almost all lectures in the subject area are listed here.
- cms.cispa.saarland: This is the CMS of CISPA, which hosts many of the cyber security lectures.
- dcms.cs.uni-saarland.de: This is the Depend-CMS of the chair of Prof. Hermanns.

#### 6.7 SIC Account

An SIC account will be created for you after your enrollment. You will receive an email to your student mailbox with your username and instructions to set your password. You will need the SIC account for all services provided by the department of computer science.

Important! -

Keep in mind that the SIC account is different from your normal university account!

More information about the SIC account and the possibility of resetting the password of your SIC account can be found on the "SIC Account Manager" page.

- See also
- Overview over IT services for students
- **⊘** SIC Account Manager
- **⊘** Seafile: cloud storage for students
- Gitlab: software development platform with integrated version control (git)
- Seminar System: directory of proseminars and seminars as well as registration for them
- ♦ HedgeDoc: online notepad

#### 6.8 Overleaf & GitHub

As a student, you are eligible for some benefits for some external services:

Overleaf allows you to edit LaTeX<sup>4</sup> documents online. Students of Saarland University are eligible for the professional version, allowing you to collaborate with others and use the git-integration. This is especially useful for homework sheets. To use the professional version, you just have to add your student email address to your Overleaf account.

*GitHub* is a hosting provider for git-repositories⁵. Their developer student pack contains a number of perks of different tech-related sites for students.

<sup>&</sup>lt;sup>4</sup>If you don't know what LaTeX is, don't worry!

<sup>&</sup>lt;sup>5</sup>Again, if you don't know what git is, don't worry!

- See also
- **⊘** Instructions for Overleaf Pro
- **⊘** GitHub Student Developer Pack

# 7 Study and Examination Regulations

The course of your studies is primarily regulated by three documents:

- the specific study regulations of your programme (Studienordnung)
- the joint examination regulations (Gemeinsame Prüfungsordnung) and
- its subject-specific appendix (Fachspezifischer Anhang).

You can find these documents on the pages of the Joint Examination Office MINT (German for STEM) under your study programme.

We can only give you a short overview of them here. All the following information is taken from these documents. Therefore, we suggest reading these documents at least once, so that you know what to expect and where to look up certain things in case of problems. Right now you probably have enough time for that, don't you ;-)

See also

❷ Joint Examination Office MINT (PS-MINT)

#### 7.1 Introduction

Unlike school, university allows for a lot of freedom when it comes to course design. Therefore, it is all the more important to have a system that allows you to compare the achievements you have made. This is why there are the so-called "Credit Points" or CP for short which you collect in the course of your studies.

Over the course of your master studies, you have to acquire 120 credit points. Normally, a course of study lasts 2 years, i.e. 4 semesters (standard period of study), which means that you should acquire about 30 CP per semester. This is not a must, but a guideline. If you study part-time, these periods will change accordingly.

However, you will be subject to a progress control. It is checked whether you have reached a minimum number of CP in each semester. For example, after the first semester you will have to reach 9 CP. If you fall below this limit, you will first be invited by the study coordination 11.1 to a counselling interview. If you repeatedly fail the progress control, you may lose your right to examination and, in the worst case, you will be decapitated (your studies will end).

The modules you have to take are listed in section 5 of your respective study regulations. In the study regulations, you will also find a sample study plan, which you can use as a rough guide.

### 7.2 Types of Courses

The different courses you have to take are divided into different categories: Lectures, tutorials, seminars, and practical projects.

In *lectures*, a topic is usually taught by a lecturer in the lecture hall in a face-to-face manner. In the math lectures mostly on the blackboard, in the computer science lectures rather with the help of the projector. It is important for you to not only listen passively but also to actively follow the material. By raising your hand it is usually possible to ask the lecturer questions, which is very much appreciated by most professors. In the case of 9 CP courses, there are usually lectures twice a week and once a week for 6 CP courses. Lectures are usually accompanied by tutorial sessions which are led by a tutor. This is usually a student who has already heard the lecture.

In the *tutorials*, the current material is deepened and you have the opportunity to ask questions in case of comprehension problems. In most lectures, there are also exercise sheets or other tasks during the semester. These are then also discussed in the tutorials.

In *seminars*, you will learn how to use scientific presentation techniques and scientific discourse. You have to familiarize yourself with one area of a topic and then present it to your seminar peers. This is usually accompanied by a subsequent elaboration or summary in text form. Seminar participants usually meet once a week. Registration for seminars takes place at the beginning of the semester via the seminar system: You can choose which seminars you are interested in and will then be assigned to one.

Finally, there are courses in which you work on a *practical project*. Whether this is mandatory for you depends on your programme. A few programmes for example require a work placement that may be done at a company or in research.





#### 7.3 Assessments & Grades

To be able to complete a module you normally have to pass an assessment.

For lectures, this is usually a written exam at the end of the semester. Whether you will be admitted to this exam can depend on your previous performance during the semester. Usually, you are required to have a minimum score on exercise sheets or quizzes. Sometimes there is also an intermediate exam in the middle of the semester. This varies from module to module and will be communicated to you by the instructor at the beginning of the course.

In seminars, your presentation and, if applicable, a written paper will be evaluated.

Examinations are usually graded and are evaluated similarly to the (German) school grading system. The best grade is 1.0, followed by 1.3, 1.7, 2.0, etc. up to the worst passing grade 4.0. If you achieve one of these grades you have passed and you will always receive the full CP for the module. However, the grade has an effect on your average on your final transcript. If you do not pass, you will receive a 5.0, in which case you will not receive any CP and will have to repeat the exam.

If you have not passed, you can repeat an exam 2 times (so you have three attempts). Finally, there is the hardship application. How this works exactly can be found in section 5 of the examination regulations. If you use up all your attempts in a module, you have definitively failed the module. If this happens to you in a mandatory module, you can no longer continue your studies (exmatriculation).

#### A few tips for exams:

- Only open the exam when prompted.
- Skim the exam at the beginning and get an impression of how many tasks there are.
- Start with the tasks that will earn you the most points the quickest. Points yielded by a task are usually a good indication of how much time has been set for a task.
- Don't get bogged down in tasks. It's better to mark tasks that you're putting off and continue with tasks where you can earn points.

#### 7.4 Homework

In many courses of Computer Science, assignments have to be completed or handed in over the course of the semester. Depending on the course, these may be weekly assignment sheets or projects to be completed during the semester. In most cases, a certain percentage of points must be achieved across all assignments and sometimes also individually for each assignment in order to be granted admission for taking the exam of the course at all. In some courses, the number of points for the assignments also affects the final grade.

If you do not achieve the required number of points, you will not be allowed to take the exam for the course. On the positive side, however, this will not be counted as a failed attempt (provided you did not already have to register in LSF for the course).

#### A few tips for homework:

- If allowed, work in teams so that you have fellows you can ask in case of questions and so that you can motivate each other. Work on tasks together; this not only ensures that everyone has dealt with the material and already has it down for the exam, but also gives you the certainty that every team member is doing their part.
- Don't work on exercises only just before the deadline.
- Submit files in the required format and check that you have actually uploaded the correct file.
- Make sure that your submission is understandable and legible. This includes, for example, indicating intermediate steps or commenting on your code.
- Do not plagiarize, and cite sources.

### 7.5 Plagiarism and Academic Dishonesty

Academic Dishonesty is sanctioned and reported to the examination board. Depending on the severity of the case, you may be sanctioned with varying degrees of severity: "Minor" attempts at cheating usually lead to a lower grade or even failure of the module; in more serious cases, you may also lose the right to take the examination (and subsequently the opportunity to graduate) or even face criminal prosecution in the event of copyright infringement. In the case of assignments, attempts to cheat include, for example, copying from fellow students, previous courses, your own old submissions or the Internet without citing the source. In the case of exams, this also includes using unauthorized aids or (deliberately) writing the exam without admission.

Most forms of using Large Language Models (LLMs) are also prohibited. In any case, the source and prompt must be cited. Please also note that, for example, using LLMs to rephrase your own texts can lead to false positives of detection tools. If you are accused of attempted cheating, remain calm and always seek the help of the Students' Council.

#### 7.6 Master Thesis

To obtain an academic degree, every student must demonstrate their research aptitude and ability to apply knowledge gained from their courses. This is assessed through a scientific report on a supervised project, which shows the candidate's capacity to solve a Computer Science problem using scientific methods and present the results clearly.

The thesis may be written in English or German. The Master Thesis problem statement should align with a six-month workload and is worth 30 CPs.

Since the thesis is a long-term commitment and an opportunity to showcase skills beyond rigid course structures, students should select a topic in their field of interest. A recommended approach is to first build foundational knowledge by taking core courses across subject fields, followed by advanced courses in your preferred field. This deepens your understanding and helps narrow your focus. Once a research interest is identified, attend relevant seminars to familiarize yourself with the latest developments. Engaging with faculty and researchers can also provide valuable insights. These steps help establish a strong foundation with your topic, peers, and advisors.

Before starting your actual thesis, you are required to take a Master Seminar. This is where students start initial work on their problem and present a literature review, problem analysis, and theoretical solution.

Frequently Asked Questions regarding Theses

# 8 Mobility

Since the campus of the university is located in the middle of a forest (Saarbrücker Stadtwald), most of you will probably make your way to the lectures with a vehicle. You have several options.

### 8.1 Public Transport

As part of your semester fee, you pay for a nationwide valid *Deutschlandticket*. To be able to use your ticket, you must retrieve it. First, download the Saarfahrplan app onto your mobile phone. Using this app, create an account. Next, go to the saarW website and start the "order process" for the Deutschlandsemesterticket. Select "Universität des Saarlandes" and log in with your student ID 6.2, then fill out the form – use the same e-mail address you've used for creating your account. You are also entitled to request an eTicket (i.e. a chip card) instead of a HandyTicket – if you'd like to do that, contact the saarW immediately after retrieving your ticket by e-mail stating your details.

In the area of the Saarland Transport Association *saarW* this local transport ticket is valid for almost all buses, night buses and the light rail *Saarbahn*,<sup>6</sup> as well as all non-French local transport on the railway network (RB/RE from DB/vlexx). The ticket is also valid on most other local transport services in other regions of Germany. However, it is important to note that long-distance services (i.e. IC and ICE) are not included.

The stops at the computer science buildings are called "Universität Mensa" and "Universität Busterminal" Mensa is easier for getting on buses as you don't have to choose between 8 bus platforms. We recommend the Saarfahrplan app for your mobile phone for current departure times including delay information for within Saarland and DB Navigator when travelling outside of Saarland.<sup>7</sup>

Buses may only be boarded at the front. You are expected to show your ticket as you pass by; and saying a friendly "Hallo" while you're at it doesn't hurt. If you want to get off at the back of articulated buses, in addition to requesting a stop, you must also press the respective button directly next to the door to open it. Ready yourself for running to the front of bus in case the door does not open.

See also

<sup>&</sup>lt;sup>6</sup>Also to Sarreguemines in France

<sup>&</sup>lt;sup>7</sup>Note, that delays are displayed only unreliably within Saarland in DB Navigator

- ⊘ Timetable Saarfahrplan
- **⊘** Saarland Transport Association (saarVV)
- **⊘** More info about the semester ticket from AStA

#### 8.1.1 Trains in Germany

Deutsche Bahn (DB) is by far Germany's largest railway company, operates most of the infrastructure and therefore responsible for a majority of the German train system. DB's website gives detailed information about train schedules and platforms, trips inside Germany, and prices and is typically your go-to website when planning trips outside of Saarland.

Passenger trains are classified according to their speed, the distance they cover, and the type of services they offer. Holders of a BahnCard receive a discount on all train fares within Germany. The card is only valid for the person it is issued to. (There are different types of BahnCards. Some BahnCards are automatically renewed for one year, unless they are cancelled no later than 6 weeks before the renewal date.) The rule in Germany is that you buy a ticket before travel begins; otherwise, you will end up paying a higher fare or even a penalty, repeatedly being caught without a valid ticket can lead to criminal charges. Bear in mind that ticket checks are routine, as each train usually has a team of staff rather than a single conductor.

Tickets for train travel can be purchased from travel centers or booking offices at stations, authorized travel agencies (additional handling fee), ticket machines at stations (touch screen), timetable and tickets via the Internet.

- See also
- **⊘** Deutsche Bahn
- **©** DB Navigator

#### 8.1.2 Homburg Shuttle Bus

The Homburg Shuttle Bus connects the university's campus in Saarbrücken and the clinic in Homburg. It is free for students and employees to use. The schedule is posted at the bus stop Mensa and online.

Route: Rathaus ⇌ Campus Saarbrücken ⇌ Campus Homburg

Shuttlebus SR HOM

#### 8.1.3 Travel to/from Luxembourg

The express bus L40 to/from Luxembourg costs 5 € for one-way and 9 € for a day ticket. You can use it free of charge with your semester ticket.

See also

**⊘** CFL-Express Saarbrücker

#### 8.2 Car

For students with cars, limited off-campus parking is available in P1 (Uni Mitte) and P3 (Uni Ost) parking garages.

Students with walking disabilities and those whose journey to the university would take longer than 45 minutes by public transport can park free of charge. This is regulated by a zip code system. You will be granted entry through your student ID card.

For all others, the parking fee is 1 € per hour until 5 pm, with a maximum of 3 €. The first 60 minutes are free of charge. Parking on the campus area itself is much more expensive! Between 5 pm and 7 am, on weekends as well as during the lecture-free period, you can also park on campus free of charge.

#### Warning!

Caution: Campus Mitte (P1) and Campus Ost (P3) parking garages are closed nightly from midnight 00:00 until morning 06:00. On weekends they are closed from Saturday 00:00 through Monday 06:00. Free parking inside the campus area remains available at weekends. Please plan accordingly and make sure to leave the parking garages before midnight to avoid being locked in.

See also

**@** Parking at the Uni

### 8.3 Bicycle

Especially in the summer months, it is worthwhile to come to the university by bike. Coming from the city center as well as from Dudweiler you have the possibility to get to campus through the Stadtwald as well as via the feeder roads. Just watch out for car drivers. There is a large number of bicycle racks available in front of the university buildings.

The ADFC Saar regularly offers bicycle exchanges in the summer months, where used bicycles can be sold and bought from private to private. The dates are the second Saturday of each month from April to September.

If your bicycle is in need of (not too complex) repair during the main teaching period you can give the self-help bicycle repair shop in building C6 5 a visit either on Tuesdays or Thursdays. There, you are provided most tools necessary and instructions for various kinds of repairs. Alternatively, there's also the "Selbsthilfe-Werkstatt" operated by ADFC, though non-members are charged a small fee. For simpler repairs you can ask for tools or a tire pump at SULB's infodesk or any time you want use the repair station opposite of Mensa's main entrance.

- Repairing your bike on campus

  Selbsthilfe-Werkstatt des ADFC Saar im Haus der Umwelt

#### 8.4 E-Scooters & Pedelecs

Dott operates e-scooters and pedelecs on campus as well as in the city centre and in Dudweiler. Once registered, with their app you can rent them at short notice.

- 💪 See also

Caution: Between midnight and 6 am scooters cannot be borrowed. However, pedelecs are nevertheless available.

### 9 Studierendenwerk

The Studierendenwerk Saarland is a public body that takes care of various needs of students. You will find their offices in the Mensa<sup>8</sup> building (aka the "ugly" heritage-protected building D4 1).

See also

Studierendenwerk Saarland

#### 9.1 Mensa

The Studierendenwerk operates the Mensa, where you can eat for a small amount of money. Meals normally have to be paid via your **②** UdS card. The Mensa offers at least 4 menus daily:

- Menu 1 (stairway B): vegetarian menu; 2 side dishes
- Menu 2 (stairway A): menu with meat; 2 side dishes
- Optional meal / "Freeflow" (stairway C): plated dishes, salads, free buffet, vegan dishes.
- Mensacafé (ground floor): varying dishes

At C and Mansacafé you can pay by cash. If you want to pay by cash at the other two menus, you can do so by buying a voucher at the cashiers at C.

You can find the current menu online at MenSaar® or by using the MenSaar app.

If you don't want to eat on-site, the Mensa also offers all dishes to take away. You can either bring your own reusable dishes, or you can borrow dishes from the Mensa. If you borrow a set of dishes, there is a deposit. You will receive it back if you bring those dishes back in a clean state. There are usually no single-use boxes available!

See also

**@** Menu MenSaar

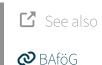
More on borrowing to-go boxes

<sup>&</sup>lt;sup>8</sup>Mensa is German for cafeteria or canteen

#### 9.2 BAföG

Some international students might under some limited conditions be eligible for a financial assistance programme called BAföG. This is usually the case if you have the right of permanent residency.

You will find the BAföG offices in the basement of the Mensa building.



#### 9.3 Dormitories

The Studierendenwerk manages a few dormitories, such as Wohnheim E right on campus. You can find more details on the website. There you can also apply for a room directly.

See also

Openitories of the Studierendenwerk

# 9.4 PPB – Psychological and Psychotherapeutic Counselling Service

The Studierendenwerk operates a counselling service. There you have a confidential contact point for all kinds of problems that may occur during your studies (e.g. exam stress, concentration problems) and also in other situations (e.g. depression, problems in your relationship or with your family). The PPB is open to all students and staff of Saarland University for free and confidential use.

In addition to individual support, the PPB also offers workshops for various topics (e.g. on exam anxiety, procrastination, free speech).

See also

Psychological Psychotherapeutic Counselling Service (PPB)

# 9.5 Daycare Centre

For all students with children, the Studierendenwerk operates a daycare centre in the mensa building. For more information and applications, please visit the website.

See also

KiTa of the Studierendenwerk

# 10 Student Body & Engagement

The student body encompasses all enrolled students of the university. But it is more than that: The student body manages its own finances and participates in various ways in the decision-making processes within university.

The student body is organised in a democratic fashion. This entails that there are several boards and groups in which you can volunteer and through which you can play a role in shaping the university. First of all, of course, we would like to mention the student councils: Many helping hands are needed to realize our events and services. From volunteers who plan and help out at events, to programmers and system administrators for our infrastructure, to people who advise fellow students. So if you are interested, please feel free to visit us in our room!

There are also several facilities at the university that can advise and help you with various questions and problems.

#### 10.1 AStA – General Students' Committee

The General Students' Committee (Allgemeiner Studierendenausschuss, AStA) represents the interests of the students of the university. It is, in a way, the "student council for all students" (while normal student councils represent just one department).

It consists of different units that deal with student councils, university politics, but also student culture and student financing. You can contact the different units online. The AStA is located in building A5 2 close to the lawn near the Campus Centre.

See also

**⊘** General Students' Committee (AStA)

#### 10.2 StuPa – Student Parliament

The student parliament (StuPa) is the highest decision-making body of the student body at Saarland University. The most important function of the parliament is the election and control of the AStA. In its constituent assembly, the StuPa elects its president and their substitutes as well as the AStA-presidency and the other members of the AStA. The StuPa furthermore decides on the budget of the student body and delegates student representatives into diverse University boards and committees.

Student Parliamen

### 10.3 Student Groups

University is also a place where you can meet many like-minded people. And so that you can work with them towards your political goals or pursue your hobbies, there are a large number of self-governing student associations. Below we present some of the groups active at the university:

- University politics: University's counterpart to political parties "in real life" are university groups. Generally, university groups have meetings, organise occasional events and stand as a list in university elections for the StuPa. The majority of university groups are loosely affiliated with political parties; occasionally there are also independent groups.
- Art, culture, music, debate: Thunis is the German-speaking and Los Mutantes the Spanish-speaking theatre group at university with performances spread throughout the semester and, of course, rehearsals in between. For singing, there is the Chor Saarbrücken as a classical choir and Dr. Schröders a cappella GmbH&Chor KG as a vocal ensemble. In terms of instrumental music, there is the Orchestra Saarbrücken and the big band Windmachine. All music groups also give concerts off campus. Debattierclub Saar are having debates.
- Ecology and sustainability: La page verte Die grüne Seite is committed to the economical use of resources and collects waste paper printed on one side on campus, which is bound into writing pads. There are student gardens that hardly anyone, including the author, knows about if you are interested, AStA can provide information. The Students for Future Saar organise events, demonstrations and information stands on the topic of climate.
- International: The Erasmus Student Network Saarbrücken is an association of international students that hosts a wide range of events to network or get to know Germany.
- Religion: There are several university communities, including the Evangelische Studierendengemeinde Saarbrücken (ESG), the Katholische Hochschulgemeinde Saarbrücken (KHG), the interdenominational Campus Connect and the Islamische HochschulGruppe Saarland (IHG).
- Sport: In addition to Hochschulsport's offers, there are also groups organised by clubs and students. O Uni E-Sports Saar is the university's e-sports group which takes part in competitions

for various games. The **A**kademischer Wassersport Club Saarbrücken is aimed at sailors, the **A**kaflieg Saarbrücken at aviators.

- Social: AK Queer organises regulars' tables and a wide choice of events.
- Technology: The Google Developer Group organises talks on computer science related topics. For those who are not completely averse to physics and electrical engineering, there is a Amateur Radio Group. The VDE Hochschulgruppe is also aimed at people with an interest in electrical engineering and occasionally organises repair cafés.
  - See also
  - **⊘** Student self-administration and committee work
  - **⊘** Get involved
  - Recreational and leisure activities

### 11 Institutions

At university, various institutions play crucial roles in supporting you and your fellow students. May it be supporting you in feeling at home in Saarland or aiding in resolving issues with your studies, they are here to help you.

### 11.1 Study Coordination

The study coordination of the department is available to advise you in the event of difficulties with your studies – may it be of academic or personal nature. Provided you contact them as soon as problems arise, you can discuss and work out solutions together. If you are already interested in studying abroad, the Student Coordination Office can give you an overview of the partnerships of the department.

Important!

When contacting the study coordination, always state your matriculation number, study program and degree and take a look at the study and examination regulations beforehand.

See also

⊗ Study Coordination Online Appointments

#### 11.2 Examination Boards

If you have any concerns about examination matters or the recognition of external coursework, the Examination Board is your point of contact. Examination boards are organs at university that oversee the organisation, implementation and recognition of examinations. They ensure compliance with examination regulations and make sure that examinations are conducted fairly and transparently. As a rule, an examination board has 5 members: 3 professors, one academic staff member and one student; except for the student, one of these members is elected chairperson at the beginning of the term of office, which also entails some decision-making powers.

If you would like to contact your examination board, we have compiled a list of frequently asked questions on our website. There, you will also find a list of the student members and how to contact them.

- Frequently Asked Questions regarding Examination BoardsContact Information on Examination Boards

#### 11.3 ZiS – Centre for International Students

ZiS supports international students and organizes various events such as excursions, city tours in and outside Saarland, campus tours, weekly culinary focus days in the Mensa, cultural evenings and informal get-togethers.

It also manages the buddy program \*you & me\*, which pairs international students with German ones.

# 11.4 Kontaktstelle Studium und Behinderung

KSB aims to make the university journey for all students and employees equal in all sense of the word. They support students with learning or physical disabilities, students with family responsibilities towards their old parents or young children with appropriate action plans and support for their needs. Students can also get a relaxed semester plan with lower credit requirements if the KSB office deems it appropriate.

# 11.5 Gender Equality Office

The Gender Equality Office (Gleichstellungsbüro) works together with many actors to promote gender-equitable university development at the Saarland University. The equal opportunities officer and her team support the interests of all women (students, staff, professors) at the UdS and contribute to gender-equitable university culture and development.

See also

**⊘** Gender Equality Office

# 12 Language Courses

Your study regulation may contain the requirement to do language courses. There are several institutions offering language courses on campus.

### 12.1 SZSB – Language Centre Saarbrücken

The Language Centre is located on the campus of the university in building C5 4 . Here you have the opportunity to take language courses every semester free of charge. Depending on your course of studies, you can choose from classical school languages like English, Spanish or French to more exotic languages like Japanese, Chinese, Arabic or even German Sign Language and more. In addition to pure language courses, there is also the possibility of taking seminars that deal with the countries themselves and their culture. Note that you will not find any German courses here as those are provided by the International Study Centre Saar.

#### Important!

It is worth getting up early to register for the courses because especially for the more exotic languages the places are taken very quickly. To register for a course, you must first register as a user at the Language Centre. You can find instructions on the website. We recommend that if you are interested in a popular language like Japanese you should register as soon as the registrations open.

See also

**⊘** Language Centre

### 12.2 MPI-INF – Max Planck Institute for Informatics

The Max Planck Institute for Informatics is a research facility on campus. They offer German classes free of charge.

See also

**⊘** Language Courses of the MPI

# 12.3 International Study Centre Saar

The International Study Centre Saar (ISZ Saar) is an institution at the university that is committed to supporting international applicants and students with their studies. As part of that task, they are offering German language courses. If you are an international student and want to brush up your German, their courses are highly recommended!

International Study Centre SaarLanguage Courses offered by the ISZ

# 13 Hochschulsport

The Hochschulsport offers sports courses during the semester and runs the campus gym Uni-Fit in building B5 1 . You can also book the sports fields at the Hochschulsport. In addition, Hochschulsport also operates various sports stations that can be found on the university's grounds.

Registration is required for the sports courses. The number of places is usually limited. Depending on the sports course you have to pay a course fee. There are online courses as well.

To work out at Uni-Fit, the university's gym, a membership contract must be signed after having taken an introductory course. After that you may use the sport equipment as you like.

See also

University sports / Uni-Fit

# 14 Living in Saarbrücken/Germany

We wholeheartedly recommend having a look at Wikivoyage's excellent and comprehensive tourist guide on Germany that's also relevant for international students. While this orientation document is limited to only the most important aspects that are of interest to students, the tourist guide covers many foundational topics such as Germany's history, mobility, how to buy groceries, etiquette and mannerisms, cuisine, etc. that we are unfortunately unable to cover here.

#### 14.1 Accommodation

In addition to Studierendenwerk, there are also several independently operated dormitories in Saarbrücken. These mostly offer furnished rooms, single or double apartments. To get a place in these dormitories, you need to apply directly with their administration:

- O Cusanus-Haus (church-affiliated)
- @ GFH Gesellschaft für Hausverwaltung Dudweiler
- **®** studioeins

While looking for a flat in the private housing market, please be aware of dubious methods. Fraudsters mainly use money transfer services, such as Western Union, to obtain security deposits. Do not accept prepayments without viewing. If an advertiser asks for a copy of your ID, this is a possible sign of fraud. Scammers use this later to pretend seriousness. Usually students search on these web pages:

- **W**G-Gesucht.de
- · @immowelt
- **@** WOGE Saar
- @immonet.de
- O Housing Anywhere
- @ easy-Apartments-to-rent.com
- **@** wohnen-jetzt.de
- @immo-suche.net
- @ ImmoScout24: WGs in Saarbrücken
- 🐼 Kleinanzeigen

### 14.2 Shopping Facilities

Larger shops and department stores in downtown Saarbrücken are open until 8 pm Monday-Saturday and closed on Sunday. One exception is the "Rossmann" in the central station which should suffice for emergency purchases outside of normal business hours. Be aware that some shops, especially smaller ones, may close before 8 pm on Saturdays. Some bakeries are open until 11 am or 12 noon on Sundays. Most restaurants are open on Sundays and closed on Mondays instead. Pharmacies are separate stores and are not affiliated with grocery or drug stores. Prescription drugs are only available in pharmacies.

The city of Saarbrücken offers a **②** portal to search for stores depending on area, category and payment method.

- Department Stores 👁 Europa Galerie, 👁 Galeria-Karstadt, 👁 Saarbasar
- Grocery Stores Main grocery store chains: Aldi, Sedeka, Globus, Kaufland, Lidl,
   Netto, Penny, Rewe
- Electronics Stores Largest electronics store chains: Media Markt, Saturn, Expert
- Furniture/Hardware Stores Everything for your household from pots, pans and cutlery to towels and bed clothing: mömax, tedox and if you don't mind spending a little more Möbel Martin

There's also an 🐼 IKEA in Saarlouis which is about 25 km from Saarbrücken away.

For used furniture **②** Kleinanzeigen is one of the most commonly used services.

For tools and construction materials: Bauhaus, Globus Baumarkt, Hornbach

- Hairdressers There are a lot of hairdressers in Saarbrücken, one even on campus. Some of them expect you to have an appointment some don't. Generally, it never hurts to make one just to be sure and to reduce waiting times.
- Order Takeaway Food delivery services: **②** Lieferando, **②** Uber Eats, **②** Wolt

There are also several places where you can get food in the city after midnight. These stores are mostly located around the St. Johanner market in the middle of the city.

• Markets If you like to buy some fresh groceries, especially fresh vegetables, the markets might be of interest for you.

# 14.3 Things to do

#### 14.3.1 Cinema

There are several cinemas in Saarbrücken, on the one hand of course those with the blockbusters, but also fine small arthouse cinemas; it is also worth taking a look at the programs of Saarland cinemas beyond Saarbrücken. The Unifilm, which usually shows a curated film in the Audimax (B41) every week during the lecture period for a small admission fee, is particularly convenient for students. At the one or two open airs during the semester, you have the opportunity to lay out your picnic mat on the lawn of the former botanical garden and watch a film from there.

# 15 What You Should Do Now

That must have been a lot of information and you may be wondering what exactly you should do now. Here's a quick overview:

- 1. Make sure you have received your student id and reset your password.
- 2. Make sure you have access to your university mail, as well as the LSF and SIM.
- 3. Retrieve your Deutschlandsemesterticket.
- 4. If you haven't done so already, check-out the Mathematics Preparatory Course and register if you are interested. Highly recommended!
- 5. Mark the various introductory events (such as the StEP) in your calendar. You can find an overview here: saarland-informatics-campus.de/en/semesterinfo/
- 6. If you are an international student, have a look at the **②** Welcome Week.
- 7. Create a complete iTAN list so you have it available for exam registration.
- 8. Visit the lecture websites as well as the first lectures of your modules!
- 9. Keep up to date and contact us if you have any guestions!

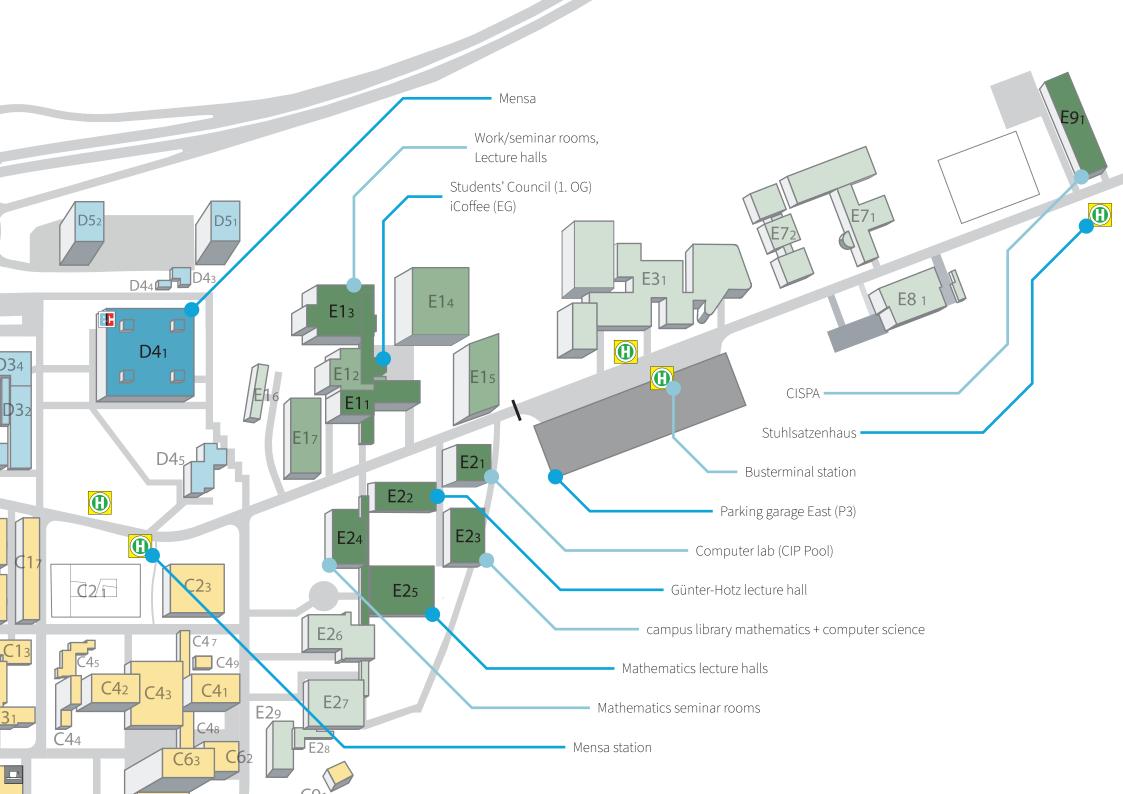
### 16 Link Collection

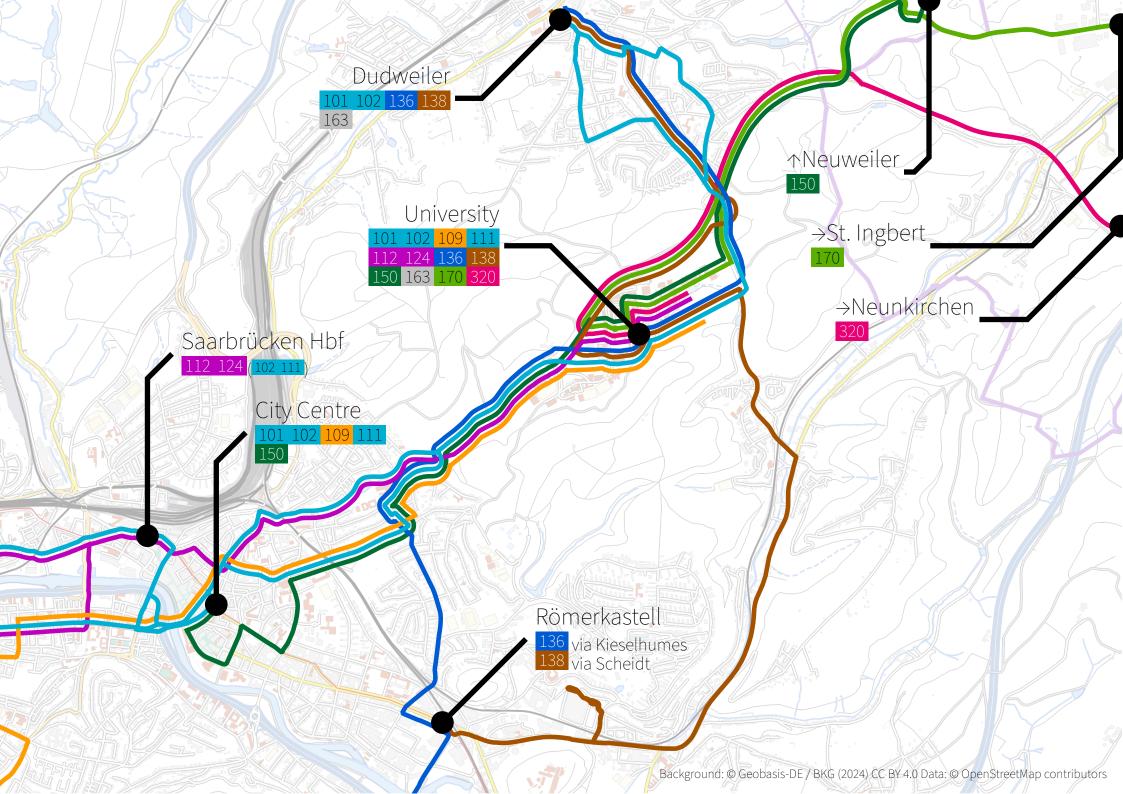
**⊘** Is there Schnitzel today?

In this section, we have listed some useful links to the different services of the university and the department. With your student mail address, you can additionally access free student licenses at many commercial software providers. Just search for "[Software]+Student license" in a search engine of your choice ;-)



**⊘** Is the SIM portal working right now?





# 17 Playground

ſ	Important!
	Ø Information on
ſ	Warning! ————————————————————————————————————
	This is a warning